



## Business Tax, Accounting and Book-Keeping

Please complete the requested information below for your Business Tax, Accounting and Book Keeping.

Infotax Square representative will begin processing your order upon receipt of payment.

### CONTACT INFORMATION (This is where we will ship your documents)

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suite/Apt: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### ALTERNATE CONTACT INFORMATION

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

### BUSINESS OVERVIEW

Type of Entity:

Name of Entity: \_\_\_\_\_

Employer Identification Number: \_\_\_\_\_

State:

Address: \_\_\_\_\_ (If different from the above)

Suite/Apt: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

ORDER INFORMATION

Contract Starting Date: \_\_\_\_\_  
(mm/dd/yyyy)

Yearly Contract Fee: \_\_\_\_\_

- Book Keeping:
- Accounting:
- Business Tax:
- Sales Tax:
- Payroll Tax:
- Income Tax:

Other Services: \_\_\_\_\_

Monthly InfotaxSquare.com Professional Fee: \_\_\_\_\_

Total: \_\_\_\_\_

CARDHOLDER INFORMATION

- Check (payable to INFOTAX SQUARE): Our Mailing Address <http://infotaxsquare.com/contact.html>
- CREDIT CARD: This authorizes Infotax Square to charge my credit card for filing Certificate of Incorporation.

Card Type:     Visa         Master Card         American Express         Discover

First Last Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Phone, Fax: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Country: \_\_\_\_\_



General Comments / Instructions: \_\_\_\_\_

TERMS OF USE AGREEMENT & DISCLAIMER ( Click Here For Online )

The undersigned hereby represents and warrant that he/she duly authorizes Infotax Square to charge his/her credit card for the above services rendered.

Free Consultation  
 +1 (866)754 4460

\_\_\_\_\_  
 Name / Signature

Official Use Only    Prepared by: \_\_\_\_\_

  

**\*Important: Please save the form before submitting**