



InfotaxSquare com <sup>®</sup>

Incorporate. LLC. Income Taxes. Business Taxes



Online Live Customer Support  
Available 24/7

TOLL FREE  
**1-866-754-4460**  
FAX:  
**718-732-2471**

## LLC ORDER FORM

Please complete the requested information below for filing your Article or Organization. Infotax Square representative will begin processing your order upon receipt of payment.

### CONTACT INFORMATION (This is where we will ship your documents)

First, Last Name: \_\_\_\_\_

Contact Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Fax Number (if any): (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email Address: \_\_\_\_\_

### ENTITY OVERVIEW

Please Enter **STATE** you want to Form an LLC: \_\_\_\_\_

**Proposed Name of the Entity:** Enter the EXACT LLC name which will be your first preference and two alternate LLC names below.

LLC Name 1: \_\_\_\_\_ | LLC Name 2: \_\_\_\_\_ | LLC Name 3: \_\_\_\_\_

The LLC is managed by: \_\_\_\_\_ 1 or more members \_\_\_\_\_ 1 or more managers

Do you wish Infotax Square to arrange publication? \_\_\_\_\_ Yes \_\_\_\_\_ No  
Publications required for the states of Arizona, Nebraska & New York Only

C-o-u-n-t-y: \_\_\_\_\_

Purpose: \_\_\_\_\_

### Service of Process Address:

Owner / President Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

### PAYMENT OPTIONS

Total can be obtained from our Website or you can call us for total amount due:

**TOTAL:** \_\_\_\_\_

Check (payable to INFOTAX SQUARE): Mail to: 109-13 Centerville Street, Suite 3R, Ozone Park, NY 11417

CREDIT CARD: This authorizes Infotax Square to charge my credit card for filing Article of Organization.



Card Type:  Visa  Master Card  American Express  Discover

First, middle, last Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

The undersigned hereby represents and warrant that he/she duly authorizes Infotax Square to charge his/her credit card for the above services rendered.

**You can mail the form at:**  
Infotax Square  
109-13 Centerville Street, Suite 3R  
Ozone Park, NY 11417  
**Fax at: 718-732-2471**

\_\_\_\_\_  
Name / Signature

**Official Use Only** - Prepared by: \_\_\_\_\_